

CABINET and ASSEMBLY FORWARD PLAN

February 2018 Edition

Publication Date: 19 February 2018

THE FORWARD PLAN

Explanatory note:

This document includes details of key decisions that will be made by either the Cabinet (the main executive decision-making body of the Council), the Assembly (full Council) or by officers under delegated authority. The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at https://modgov.lbbd.gov.uk/Internet/mgListPlans.aspx?RPId=669&RD=0.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body or person;

• the date when the decision is due to be made;

Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Democratic Services Manager, 5th Floor, Roycraft House, Barking IG11 8HE (telephone: 020 8227 2348, email: <u>alan.dawson@lbbd.gov.uk</u>)

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to https://modgov.lbbd.gov.uk/Internet/ieDocHome.aspx?Categories=-14062 and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2017/18:

| Edition | Publication date |
|-----------------------|------------------|
| February 2018 Edition | 19 January 2018 |
| March 2018 Edition | 19 February 2018 |
| April 2018 Edition | 26 March 2018 |
| May 2018 Edition | 23 April 2018 |
| June 2018 Edition | 21 May 2018 |

Confidential or Exempt Information

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, 5th Floor, Roycraft House, Barking IG11 8HE (telephone: 020 8227 2348, email: alan.dawson@lbbd.gov.uk).

Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=180&Year=0 (for items to be considered by the Cabinet) and https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=180&Year=0 (for items to be considered by the Cabinet) and https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=180&Year=0 (for items to be considered by the Cabinet) and https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=179&Year=0 (for items to be considered by the Assembly), or by contacting Alan Dawson on 020 8227 2348, alan.dawson@lbbd.gov.uk.

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

| Decision taker/ Projected Date | Subject Matter Nature of Decision | Open / Private (and reason if all / part is to be private) | Relevant Lead Contact |
|-----------------------------------|---|--|--|
| Cabinet: 19.2.18 | Budget Monitoring 2017/18 - April to December (Month 9) : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 19.2.18 | Corporate Plan 2017/18 - Quarter 3 Performance Reporting The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period. Wards Directly Affected: Not Applicable | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| Cabinet: 19.2.18 | Housing Revenue Account: Estimates and Review of Rents and Other Charges 2018/19 and 30 Year Business Plan : Community,: Financial [Annual Item] The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2018/19, together with service and other related charges, and also to approve the rolling 30-year HRA Business Plan setting out how the Council intends to fund its stock investment, estate regeneration and new build plans. Wards Directly Affected: All Wards | Open | James Goddard, Group Manager, Housing Strategy (Tel: 020 8794 8238) (james.goddard@lbbd.gov.uk) |

| Cabinet: 19.2.18 | Budget Framework 2018/19 and Medium Term Financial Strategy 2018/19 2021/22 : Framework [Annual Item] The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of: the revised Revenue Estimates for 2017/18; the base Revenue Estimates for 2018/19; the level of Council Tax for 2018/19; the Capital Programme for 2018/19 to 2020/21; the Medium Term Financial Strategy for 2018/19 to 2021/22. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
|---------------------|--|------|---|
| Cabinet: 19.2.18 | Treasury Management Strategy Statement 2018/19 : Financial [Annual Item] The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 19.2.18 | Pay Policy Statement 2018/19 : Financial [Annual Item] The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2018/19, in line with the requirements of the Localism Act 2011. Wards Directly Affected: Not Applicable | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |

| Cabinet: 19.2.18 | Estate Renewal and Infill Sites Programmes Update : Financial Further to the approvals in respect of the Estate Renewal Programme 2015-2021 (27 January 2015) and Infill Sites Programme (19 April 2016), the Cabinet will be presented with an update on progress and asked to approve a number of additions and amendments to schemes, including on sites at Marks Gate, Becontree Heath (Stour Road) and infill sites on Thames View, as well as specific recommendations relating to appropriations and contracts in order to deliver the programmes. Wards Directly Affected: All Wards | Part Exempt The report / appendices may contain commercially confidential information. | David Harley, Head of Regeneration (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk) |
|---------------------|--|--|---|
| Cabinet: 19.2.18 | Pen To Print Programme : Community,: Financial The Council has secured a grant of £720,000 from Arts Council England to develop the Pen To Print creative writing programme, to be delivered by the Council's library service, for a four-year period starting in April 2018, subject to approval by Arts Council England of a satisfactory business plan. The Cabinet will be asked to approve the detail of the project. • Wards Directly Affected: All Wards | Open | Paul Hogan, Commissioning Director, Culture & Recreation (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk) |
| Cabinet: 19.2.18 | Be First Annual Business Plan 2018/19 : Financial [Annual Item] The Cabinet will be asked to approve the Be First Business Plan for the 2018/19 financial year, which will set out details of the company's proposed activity as a developer, the main elements of its work programme for the year and the financial modelling to support its activities. Wards Directly Affected: All Wards | Part Exempt The report and/or appendices may contain commercially confidential information. | Claire Symonds, Chief Operating Officer (Tel: 020 8227 5513) (claire.symonds@lbbd.gov.uk) |

| Cabinet: 19.2.18 | Contract for Cashless Catering Hardware, Software and Installation The Cabinet will be asked to approve revised arrangements to those agreed on 14 November 2017 in respect of the procurement route for a cashless catering system. Wards Directly Affected: Not Applicable | Open | Chris Bush, Commissioning Director, Children's Care and Support (Tel: 020 8227 3188) (christopher.bush@lbbd.gov.uk) |
|---------------------|---|--|---|
| Cabinet: 19.2.18 | Procurement of Water Services for Corporate and Non-Domestic Council Buildings : Financial Following changes to the water supply market which came into effect from 1 April 2017, the Cabinet will be asked to approve proposals regarding the procurement of a new contract for the provision of water services (supply, waste and ancillary services) to all corporate buildings and non-domestic supplies within the Council's property portfolio. Wards Directly Affected: Not Applicable | Part Exempt The report and/or appendices may contain commercially confidential information. | Robert Overall, Director, My Place (Tel: 020 8227 2982) (robert.overall@lbbd.gov.uk) |
| Cabinet: 19.2.18 | Establishment of 'Adopt London East' Regional Adoption Agency : Community The Cabinet will be presented with a report on proposals for the Council to join the regional adoption agency for east London, known as Adopt London East, and asked to approve the approach and authorise officers to progress the arrangements. Wards Directly Affected: All Wards | Open | Ann Graham, Operational Director, Children's Care & Support (Tel: 020 8227 2233) (ann.graham@lbbd.gov.uk) |

| Cabinet: 19.2.18 | Local Implementation Plan 2018/19 Programme Amendments : Financial In November 2017, the Council approved its Local Implementation Plan (LIP) funding programme for 2018/19 for submission to Transport for London (TfL). Following the publication of TfL's new 5-year business plan in December 2017, the level of funding allocated to the borough through the LIP programme has been reduced, impacting on what the Council and its partners can deliver in terms of transport improvements in Barking and Dagenham. The Cabinet will be asked to recommend the Assembly to approve an amended 2018/19 LIP spending plan to reflect the reduced funding. Wards Directly Affected: All Wards | Open | Daniel Pope, Head of Planning (Tel: 020 8227 3929) (Daniel.Pope@lbbd.gov.uk) |
|----------------------|--|------|---|
| Assembly: 28.2.18 | Budget Framework 2018/19 and Medium Term Financial Strategy 2018/19 - 2021/22 : Framework [Annual Item] The Assembly will be recommended to approve: - the revised Revenue Estimates for 2017/18; - the base Revenue Estimates for 2018/19; - the level of Council Tax for 2018/19; - the Capital Programme for 2018/19 to 2020/21; - the Medium Term Financial Strategy for 2018/19 to 2021/22. • Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Assembly: 28.2.18 | Treasury Management Strategy Statement 2018/19 : Financial [Annual Item] The Assembly will be recommended to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

| Assembly: 28.2.18 | Pay Policy Statement 2018/19 : Financial [Annual Item] The Assembly will be recommended to approve the Council's Pay Policy Statement for 2018/19, in line with the requirements of the Localism Act 2011. Wards Directly Affected: Not Applicable | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |
|----------------------|--|---|---|
| Assembly: 28.2.18 | Local Implementation Plan 2018/19 Programme Amendments : Financial The Assembly will be recommended to approve an amended 2018/19 LIP spending plan to reflect the reduced funding allocation from TfL following the publication of TfL's new 5-year business plan in December 2017. Wards Directly Affected: All Wards | Open | Daniel Pope, Head of Planning (Tel: 020 8227 3929) (Daniel.Pope@lbbd.gov.uk) |
| Cabinet: 20.3.18 | Vicarage Field Development Proposal : Community,: Financial The Council is the freehold owner of Vicarage Field Shopping Centre while Benson Elliot Capital Management LLP hold a long lease for the site. The future of the site is critical to the town centre's prosperity and delivery of the Council's growth ambitions and the Cabinet will be asked to approve a range of development proposals for the site to secure the wider regeneration objectives, including the potential use of the Council's compulsory purchase order powers. Wards Directly Affected: Abbey | Fully Exempt The report and appendices contain commercially confidential information. | David Harley, Head of Regeneration (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk) |
| Cabinet: 20.3.18 | Budget Monitoring 2017/18 - April to January (Month 10) : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

| Cabinet: 20.3.18 | Debt Management Performance and Write-Offs 2017/18 (Quarter 3) The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
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| Cabinet: 20.3.18 | Parsloes Park Football Hub : Financial The Council is developing a funding application to the Sport England / Football Association Park Life programme to replace the existing life-expired changing rooms serving Parsloes Park and create up to three artificial turf pitches and seven grass pitches, as well as wider improvements to the park. Subject to planning permission and a successful funding application (decision expected in February 2018), the Cabinet will be asked to approve the detail of the project. Wards Directly Affected: Parsloes | Open | Paul Hogan, Commissioning Director, Culture & Recreation (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk) |
| Cabinet: 20.3.18 | Abbey Green and Abbey Ruins Improvement Scheme : Financial A joint funding application by the Council and St Margaret's Church will be made to the Heritage Lottery Fund in December 2017, which, if successful, will realise significant improvements to Abbey Green and Abbey Ruins as well as enable the archaeology collections excavated from the site to be examined, categorised, catalogued and made available to the local community. Subject to the outcome of the funding application, the Cabinet will be asked to approve the detail of the project. Wards Directly Affected: Abbey | Open | Paul Hogan, Commissioning Director, Culture & Recreation (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk) |

| Cabinet: 20.3.18 | Corporate Plan 2018/19 : Framework [Annual Item] | Open | Tom Hook, Director, Policy and Participation |
|----------------------|---|--|---|
| | The Cabinet will be presented with the Council's Corporate Plan for 2018/19, which will set out the key objectives, key accountabilities and performance indicators for the year, and be asked to recommend its approval by the Assembly. | | (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 20.3.18 | Provision of Edge of Care Services : Community The Edge of Care Social Impact Bond (SIB) is a five-year proposal, to replace the existing Pan London Care Impact Partnership, to provide an early intervention programme to support young people on the edge of care. The Cabinet will be asked to approve proposals for the Council to enter into a partnership agreement with the London Borough of Sutton for the new service, including entering into a contract with the Social Impact Bond provider to support young people and their families in LBBD. | Part Exempt The report and/or appendices may contain commercially confidential information. | Heather Storey, Head of Commissioning Support (Heather.Storey@lbbd.gov.uk) |
| Assembly: 23.5.18 | Wards Directly Affected: All Wards Appointments to the Political Structure and Other Bodies 2018/19 [Annual Item] The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2018/19 municipal year. Wards Directly Affected: Not Applicable | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |
| Assembly: 23.5.18 | Members' Allowances Scheme 2018/19 : Financial [Annual Item] The Assembly will be asked to approve the Members' Allowances Scheme for the 2018/19 municipal year. Wards Directly Affected: Not Applicable | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |

| Assembly: 23.5.18 | Corporate Plan 2018/19 : Framework [Annual Item] | Open | Tom Hook, Director, Policy and Participation |
|----------------------|--|------|---|
| | The Assembly will be recommended to approve the Corporate Plan for 2018/19, which will set out the Council's key objectives, key accountabilities and performance indicators for the year. Wards Directly Affected: All Wards | | (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| Cabinet: 19.6.18 | Debt Management Performance and Write-Offs 2017/18 (Quarter 4) The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 19.6.18 | Corporate Plan 2017/18 - Quarter 4 Performance Reporting The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period. Wards Directly Affected: Not Applicable | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| Cabinet: 19.6.18 | Revenue and Capital Final Outturn 2017/18 : Financial [Annual Item] The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2017/18 and, if necessary, any appropriate in-year budget adjustments. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 19.6.18 | Treasury Management Annual Report 2017/18 and Strategy 2018/19 : Financial [Annual Item] The Cabinet will be asked to recommend the Assembly to approve the outturn position for the Council's Treasury Management activities during 2017/18 and the Treasury Management Strategy for 2018/19. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

| Cabinet: 19.6.18 | Review of School Places and Capital Investment : Financial The Cabinet will be provided with an update on the latest funding issues and asked to approve proposals relating to the programme of school capital investment. Wards Directly Affected: All Wards | Open | Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk) |
|---------------------|--|------|---|
| Cabinet: 19.6.18 | Sex Establishment Licensing Policy : Community The Cabinet will be presented with the Council's draft revised Sex Establishment Licensing Policy 2018 – 2021 and asked to approve the document for the purposes of public consultation. Wards Directly Affected: All Wards | Open | Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk) |
| Cabinet: 19.6.18 | Fire Safety Annual Report : Community [Annual Item] The Cabinet will be presented with the first annual report on fire safety issues relating to its role as a corporate and residential landlord and asked to agree any appropriate recommendations arising from the report. Wards Directly Affected: All Wards | Open | Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk) |
| Cabinet: 17.7.18 | Corporate Asset Management Strategy : Community The Cabinet will be asked to approve the Corporate Asset Management Strategy which sets out the Council's strategic approach to property asset management. Wards Directly Affected: All Wards | Open | Andrew Sivess, Group Manager, Assets & Investment (Tel: 020 8227 5732) (andrew.sivess@lbbd.gov.uk) |

| Cabinet: 17.7.18 | Medium Term Financial Strategy Update : Financial [Annual Item] | Open | Kathy Freeman, Finance Director |
|----------------------|--|--|---|
| | The Cabinet will be presented with an update on the Council's MTFS for 2018/19 to 2021/22 and will be asked to approve any necessary budget adjustments. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Assembly: 12.9.18 | Treasury Management Annual Report 2017/18 and Strategy 2018/19 : Financial [Annual Item] | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) |
| | The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2017/18 and the Treasury Management Strategy for 2018/19. | | (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: Not Applicable | | |
| Cabinet: 18.9.18 | Core Support Services - Design Options Appraisal : Financial The Cabinet will be presented with an options appraisal for the delivery of 'core' support services and other services currently provided by Elevate, based on the Council's new operating model and in view of the expiry of the Elevate contract in December 2020 and the need to deliver £5m saving from those services by 2021, and asked to approve the way forward. Wards Directly Affected: Not Applicable | Part Exempt The report and/or appendices may contain exempt information relating to labour relations issues. | Annette Cardy, Head of Operations, HR & Payroll (Tel: 020 8227 2693) (annette.cardy@lbbd.gov.uk) |
| Cabinet: 18.9.18 | Budget Monitoring 2018/19 - April to July (Month 4) : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |

| Cabinet: 18.9.18 | Debt Management Performance and Write-Offs 2018/19 (Quarter 1) | Open | Kathy Freeman, Finance Director |
|----------------------|---|------|---|
| | The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: Not Applicable | | |
| Cabinet: 18.9.18 | Corporate Plan 2017/18 - Quarter 1 Performance Reporting : Community The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period. Wards Directly Affected: All Wards | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| Cabinet: 16.10.18 | Growth Commission Recommendations Progress Report [Annual Item] The Cabinet will be presented with a report on the Council's progress against the independent Growth Commission's 109 recommendations set out in its 2016 report. Wards Directly Affected: All Wards | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| Cabinet: 16.10.18 | Budget Monitoring 2018/19 - April to August (Month 5) : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 13.11.18 | Fees and Charges 2019/20 : Community,: Financial [Annual Item] The Cabinet will be asked to consider and approve the proposed fees and charges for 2019/20 for all Council services. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

| Cabinet: 13.11.18 | Dedicated Schools Budget and School Funding Formula 2019/20 : Financial [Annual Item] The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2019/20. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
|----------------------|--|------|---|
| Cabinet: 13.11.18 | Education Strategy and Schools' Annual Performance Review 2017/18 : Community [Annual Item] The Cabinet will be presented with a summary of school and educational performance for the 2017/18 academic year together with an update on the Education Strategy and priorities for the coming year. Wards Directly Affected: All Wards | Open | Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk) |
| Cabinet: 13.11.18 | Review of School Places and Capital Investment - Update November 2018 : Financial [Annual Item] The Cabinet will be provided with an update on the latest funding issues and asked to approve proposals relating to the programme of school capital investment. • Wards Directly Affected: All Wards | Open | Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk) |
| Cabinet: 13.11.18 | Treasury Management 2018/19 Mid-Year Review : Financial [Annual Item] The Cabinet will be presented with an update on the Council's Treasury Management Strategy 2018/19, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to recommend the Assembly to approve any appropriate amendments to the Strategy. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

| Cabinet: 13.11.18 | Budget Monitoring 2018/19 - April to September (Month 6) : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
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| | Wards Directly Affected: All Wards | | |
| Assembly: 21.11.18 | Annual Safeguarding Reports 2017/18 [Annual Item] The Assembly will be presented with the Local Safeguarding Children Board (LSCB) and Local Safeguarding Adults' Board (LSAB) Annual Reports for 2017/18. | Open | Chris Bush, Commissioning Director, Children's Care and Support (Tel: 020 8227 3188) (christopher.bush@lbbd.gov.uk) |
| | Wards Directly Affected: Not Applicable | | |
| Assembly: 21.11.18 | Treasury Management 2018/19 Mid-Year Review : Financial [Annual Item] The Assembly will be presented with an update on the Council's Treasury Management Strategy 2018/19, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and recommended to approve any appropriate amendments to the Strategy. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 11.12.18 | Budget Strategy 2019/20 to 2022/23 : Financial [Annual Item] The Cabinet will be presented with a progress report on the budget setting process for 2019/20 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget for 2019/20. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

| Cabinet: 11.12.18 | Budget Monitoring 2018/19 - April to October (Month 7) : Financial | Open | Kathy Freeman, Finance Director |
|----------------------|--|------|---|
| | The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 11.12.18 | Debt Management Performance and Write-Offs 2018/19 (Quarter 2) The Cabinet will be presented with a report on debt management performance | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) |
| | and write offs for the latest quarterly period. | | (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: Not Applicable | | |
| Cabinet: 11.12.18 | Corporate Plan 2017/18 - Quarter 2 Performance Reporting : Community The Cabinet will be presented with an update on the performance of the key | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) |
| | accountabilities and key performance indicators for the latest quarterly period. | | (tom.hook@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 22.1.19 | Council Tax Support Scheme 2019/20 : Financial [Annual Item] | Open | Kathy Freeman, Finance Director |
| | The Cabinet will be asked to recommend the Assembly to adopt the Council Tax Support Scheme for 2019/20. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 22.1.19 | Budget Monitoring 2018/19 - April to November (Month 8) : Financial | Open | Kathy Freeman, Finance Director |
| | The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |

| Cabinet: 22.1.19 | Calculation and Setting of Council Tax Base 2019/20 : Financial [Annual Item] The Cabinet will be asked to agree the Council Tax Base for 2019/20, as part of the process for setting the annual level of Council Tax. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
|----------------------|---|------|---|
| Cabinet: 22.1.19 | Housing Revenue Account: Estimates and Review of Rents and Other Charges 2019/20 and 30 Year Business Plan : Community,: Financial [Annual Item] The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2019/20, together with service and other related charges, and also to approve the rolling 30-year HRA Business Plan setting out how the Council intends to fund its stock investment, estate regeneration and new build plans. Wards Directly Affected: All Wards | Open | James Goddard, Group Manager, Housing Strategy (Tel: 020 8794 8238) (james.goddard@lbbd.gov.uk) |
| Assembly: 30.1.19 | Council Tax Support Scheme 2019/20 : Financial [Annual Item] The Assembly will be recommended to adopt the Council Tax Support Scheme for 2019/20. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Assembly: 30.1.19 | BAD Youth Forum Annual Report 2018 [Annual Item] The Assembly will receive a presentation on the work and achievements of the Barking and Dagenham (BAD) Youth Forum and the Young Mayor during 2018. Wards Directly Affected: Not Applicable | Open | Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk) |

| Cabinet: 18.2.19 | Budget Monitoring 2018/19 - April to December (Month 9) : Financial | Open | Kathy Freeman, Finance Director |
|---------------------|---|------|---|
| | The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 18.2.19 | Budget Framework 2019/20 and Medium Term Financial Strategy 2019/20 2022/23 : Framework [Annual Item] The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of: the revised Revenue Estimates for 2018/19; the base Revenue Estimates for 2019/20; the level of Council Tax for 2019/20; the Capital Programme for 2019/20 to 2021/22; the Medium Term Financial Strategy for 2019/20 to 2022/23 Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 18.2.19 | Treasury Management Strategy Statement 2019/20 : Framework [Annual Item] The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy for 2019/20, including the Council's Prudential Indicators. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 18.2.19 | Pay Policy Statement 2019/20 : Framework [Annual Item] The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2019/20, in line with the requirements of the Localism Act 2011. Wards Directly Affected: Not Applicable | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |

| Cabinet: 18.2.19 | Be First Annual Business Plan 2019/20 : Financial [Annual Item] The Cabinet will be asked to approve the Be First Business Plan for the 2019/20 financial year, which will set out details of the company's proposed activity as a developer, the main elements of its work programme for the year and the financial modelling to support its activities. Wards Directly Affected: All Wards | Part Exempt The report and/or appendices may contain commercially confidential information. | Claire Symonds, Chief Operating Officer (Tel: 020 8227 5513) (claire.symonds@lbbd.gov.uk) |
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| Assembly: 27.2.19 | Budget Framework 2019/20 and Medium Term Financial Strategy 2019/20- 2022/23 : Framework [Annual Item]The Assembly will be asked to consider and approve: - the revised Revenue Estimates for 2018/19; - the base Revenue Estimates for 2019/20; - the level of Council Tax for 2019/20; - the Capital Programme for 2019/20 to 2021/22; - the Medium Term Financial Strategy for 2019/20 to 2022/23• Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Assembly: 27.2.19 | Treasury Management Strategy Statement 2019/20 : Framework [Annual Item] The Assembly will be recommended to approve the Annual Treasury Management Strategy for 2019/20, including the Council's Prudential Indicators. • Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Assembly: 27.2.19 | Pay Policy Statement 2019/20 : Framework [Annual Item] The Assembly will be recommended to approve the Council's Pay Policy Statement for 2019/20, in line with the requirements of the Localism Act 2011. Wards Directly Affected: Not Applicable | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |

| Cabinet: 19.3.19 | Budget Monitoring 2018/19 - April to January (Month 10) : Financial | Open | Kathy Freeman, Finance Director |
|----------------------|---|------|---|
| | The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2018/19 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. | | (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 19.3.19 | Debt Management Performance and Write-Offs 2018/19 (Quarter 3) The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: | Corporate Plan 2017/18 - Quarter 3 Performance Reporting : Community | Open | Tom Hook, Director, Policy and |
| 19.3.19 | The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period. Wards Directly Affected: All Wards | | Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| Cabinet: | Corporate Plan 2019/20 : Framework [Annual Item] | Open | Tom Hook, Director, Policy and |
| 19.3.19 | The Cabinet will be presented with the Council's Corporate Plan for 2019/20, setting out the key objectives, key accountabilities and performance indicators for the year, and be asked to recommend its approval by the Assembly. | | Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Assembly: 15.5.19 | Corporate Plan 2019/20 : Framework [Annual Item] The Assembly will be recommended to adopt the Council's Corporate Plan for 2019/20, setting out the key objectives, key accountabilities and performance indicators for the year. Wards Directly Affected: All Wards | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |

| Assembly: 15.5.19 | Appointments to the Political Structure and Other Bodies 2019/20 [Annual Item] The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2019/20 municipal year. | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |
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| | Wards Directly Affected: Not Applicable | | |
| Assembly: 15.5.19 | Members' Allowances Scheme 2019/20 [Annual Item] The Assembly will be asked to approve the Members' Allowances Scheme for the 2019/20 municipal year. | Open | Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk) |
| | Wards Directly Affected: Not Applicable | | |
| Cabinet: 21.5.19 | Revenue and Capital Provisional Outturn 2018/19 : Financial [Annual Item] The Cabinet will be asked to approve the Council's revenue and capital provisional outturn position for 2018/19 and, if necessary, any appropriate in-year budget adjustments. | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| | Wards Directly Affected: All Wards | | |
| Cabinet: 18.6.19 | Debt Management Performance and Write-Offs 2018/19 (Quarter 4) The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. Wards Directly Affected: Not Applicable | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 18.6.19 | Corporate Plan 2017/18 - Quarter 4 Performance Reporting : Community The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period. Wards Directly Affected: All Wards | Open | Tom Hook, Director, Policy and Participation (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk) |

| Cabinet: 18.6.19 | Treasury Management Annual Report 2018/19 and Strategy 2019/20 : Financial [Annual Item] The Cabinet will be asked to recommend the Assembly to approve the outturn position for the Council's Treasury Management activities during 2018/19 and the Treasury Management Strategy for 2019/20. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
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| Cabinet: 18.6.19 | Revenue and Capital Final Outturn 2018/19 : Financial [Annual Item] The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2018/19 and, if necessary, any appropriate in-year budget adjustments. Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |
| Cabinet: 18.6.19 | Fire Safety Annual Report : Community [Annual Item] The Cabinet will be presented with the annual report on fire safety issues relating to its role as a corporate and residential landlord and asked to agree any appropriate recommendations arising from the report. Wards Directly Affected: All Wards | Open | Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk) |
| Assembly: Not before 26.6.19 | Treasury Management Annual Report 2018/19 and Strategy 2019/20 : Financial [Annual Item] The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2018/19 and the Treasury Management Strategy for 2019/20. • Wards Directly Affected: All Wards | Open | Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk) |

Membership of Decision-making Bodies

Cabinet:

Councillor Darren Rodwell, Leader of the Council Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Community Leadership and Engagement Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance, Growth and Investment Councillor Sade Bright, Cabinet Member for Equalities and Cohesion Councillor Laila Butt, Cabinet Member for Enforcement and Community Safety Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement Councillor Lynda Rice, Cabinet Member for Environment and Street Scene Councillor Bill Turner, Cabinet Member for Corporate Performance and Delivery Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration

Assembly:

All 51 elected members of the Council